

Minutes December 9, 2015

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
December 9, 2015**

A meeting of the Salem City Board of Education is called to order at 6:03 p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Julian LeFlore (Arrive 6:34)	Joan Hoolahan
Christopher Colon	Yuege Groce	Stephanie Walsh (Arrive 6:35)
Daffonie Moore (Arrive 6:20)	Katrina Tatem (Arrive 6:28)	Heidi Holden

District Representatives:

Quinton: Richard Watson

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-Salem Middle School (Absent)
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick Academy (Absent)
John Mulhorn, Principal, Salem High School	Sharen Cline, Supervisor of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School
OTHERS: Mr. Barbour - Solicitor	Dr. Theodore Johnson – Consultant

Yuege Groce announced the loss of Mr. Willie Royster, Director of Facility and Grounds, and held a moment of silence.

AUDIENCE PARTICIPATION: None

PRESENTATION

Students of the month for November, 2015:

Presented by Ms. Sharen Cline	JFA	Ryan Davis	Grade 2	Ms. Maurizio
Presented by Ms. Sharen Cline	JFA	Tahirak Davenport-White	Grade 2	Mrs. Newkirk
Presented by Mrs. Pascale Devilmé	SMS	James Carter	Grade 5	Ms. Eck
Presented by Mrs. Pascale Devilmé	SMS	Andrew Rivera (did not attend)	Grade 5	Ms. Tortella
Presented by Mr. John Mulhorn	SHS	Amani Justice	Grade 11	Ms. Woodlock
Presented by Mr. John Mulhorn	SHS	Eddie Burden	Grade 9	Ms. Lynard

6:20 Daffonie Moore arrives

Staff Member(s) of the month for November, 2015:

Ms. Krystle Mullen has been chosen as the staff member of the month for JFA, Kindergarten Teacher

6:28 Katrina Tatem arrives

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PARCC Presentation for grades 3rd through 8th. Dr. Michel showed a slide presentation. New Jersey outperformed most states. Language Arts and Math, New Jersey and Massachusetts are always 1st or 2nd in the country. The students PARCC reports will be mailed home by 12/21/15.

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BOARD COMMITTEE REPORTS

Joan Hoolahan, Personnel is happy with the selection of Howard O'Neil for Interim School Business Administrator. Fifteen candidates will be interviewed next week for the permanent School Business Administrator position. If they do not find a qualified candidate they will re-advertise.

Yuenge Groce asked Daffonie Moore to assist with the interviews of the Business Administrator and Directory of Facilities.

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Ms. Sharen Cline, JFA Supervisor of Early Childhood updated the board with monthly reports.

Mrs. Pascale DeVilmé, SMS Vice Principal updated the board with monthly reports.

Mr. John Mulhorn, SHS Principal updated the board with monthly reports.

SUPERINTENDENT'S COMMENTS/REPORTS

Dr. Michel met with all Non-Unit employees and the Administrators Union and they are all in agreement to settle.

Public recognition and thank you for Julian LeFlore and Richard Watson, this might be their last board meeting until we find out from our ASSA numbers if he can sit as a sending district board member.

Deborah Piccirillo, official last board meeting and the district thanks her for a tremendous job. Pine Hill is lucky!

Mr. La Bounty does such great work with students applying for colleges. ACT preparation will happen again.

Motion (Colon\Hoolahan) Board to approve regular and executive minutes of November 11, 2015 Board of Education meeting.

Motion unanimously approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon\Hoolahan) To approve the Board Secretary's reports in memo: **#2-A-E-6/DIST***.

1. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of October, 2015.
2. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending October, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
3. In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending October, 2015 as follows:

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4. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October, 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of October, 2015 pending audit.
5. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending September, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
 To approve Purchases Report for **November, 2015** **\$200,063.89**
 To approve Payment of Bills for **December 2015**
 General Account **\$804,823.14** Food Service **\$138,428.00**
Confirmation of payrolls for November 2015
 November 13, 2015 General Acct. Transfer **\$677,463.66**
 November 30, 2015 General Acct. Transfer **\$706,218.16**

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Miscellaneous

Motion (Colon\Hoolahan) Board to Approve: **#2-G-6/DIST**

1. Board to approve to return the unspent funds from the SBYS grant from the 2014-2015 school year in the amount of \$1,603.96.
**Chris Colon questioned why the money was being returned and Dr. Michel replied this will be the last time.
2. Board to approve to pay Kevin P. McCann \$1,390.50 for professional services rendered in matter of the Estate of Forman S. Action, Deceased.
3. Board to approve services through Collegewise (Christopher La Bounty) for our Salem High School Junior Program. (Anticipated Forman Foundation reimbursement)
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 Total cost for the period February-2016- through August-2016 is \$31,500.00

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STUDENT MATTERS HIGH SCHOOL

Motion (Colon\Hoolahan) Board to Approve: **#4-A-6/HS**

1. Request approval for the following HS field trips:

5 th Annual Boys to Men Conference Montclair University Montclair NJ 7:00 am – 4:00 pm	March 18, 2015 35 students	Mr. Bacon, Mr. Hunt, Mr. Smith, Mr. Wright 1 bus (double)
Costs	Bus: \$484.92	15-000-270-512-03-SHS

2. Board to approve a Winter Cheerleading camp to be conducted by the A & R Instruction at a cost of \$1575 to be held on December 5, 12 and 13, 2015. Account # 15-402-100-500-03-ATH

Motion unanimously approved (LeFlore abstained)

Home Instruction: In/ Out of District/Residential

Motion (Colon\Hoolahan) Board to Approve: **#7-C-6/DIST**

1. Board to approve the following out of district students:

Student ID	Health Care/Teacher	Costs (Prorated)	Dates	Account #
01170056	Transition Program Brookfield School	\$29.00 hour	10/15/2015	11-150-100-320-00-BUS
01290088	A Step Ahead	\$29.00/hr 10 hrs/wk	11/12/2015	11-150-100-101-00-BUS
7525980954	SCSSSD Alternative School	\$18,000.00	11/18/15- 6/30/16	11-000-100-563-00-BUS
5013567974	Hampton Academy	\$46,868.00	12/3/15 6/30/16	11-000-100-566 -00-BUS
9304296991	SCSSSD Upper Pittsgrove ASD Program	\$39,202.00	12/8/15 6/30/16	11-000-100-565-00-BUS
7900152657	Creative Achievement	\$47,700.00	12/11/15 6/30/16	11-000-100-566-00-BUS

Motion unanimously approved

STUDENT MATTERS Non HIGH SCHOOL

Motion (Colon\Hoolahan) Board to Approve: **#4-A-6/NHS**

1. Board to approve the following field trips for Salem Middle School:

Sheraton University City Hotel MS Student Leadership Institute Phila., PA	December 3, 2015 10 students	Mr. Pszwaro, Ms. Stanton, Intern 1 bus
Costs	Bus: \$208.87	

Motion unanimously approved

Miscellaneous

Motion (Colon\Hoolahan) Board to Approve: **#7-A-6/NHS**

1. Board to approve for NM daughter of Mrs. Katrina Maddox a Kindergarten Para-Professional at John Fenwick Academy to attend JFA Pre-School Program for the remainder of the 2015-2016 school year.

Motion unanimously approved

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PERSONNEL DIST/ HIGH SCHOOL

Employment

Motion (Colon\Hoolahan) Board to Approve: **#8-C-6/HS**

1. Board to approve the following Substitute(s) (returning) for 15-16 SY

Tatiana Paris	Sub Cert
Daniel Schiavo	CE Elementary K-6
Megan Reino	Standard TOH
Anna Poliski	Sub Cert
Jancy Pitts	Pre School Grade 3 standard

2. Board to approve the employment of Harold O'Neil, Jr. as Interim School Business Administrator for the Salem City School District. Start date will be December 10, 2015 at a per diem rate of \$500 per day.

Motion approved by roll call vote of 10-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0

PERSONNEL Non-High School

Financial Request:

Motion (Colon\Hoolahan) Board to Approve: **#8-D-6/HS**

1. Board to approve the additional health waivers for 2015-2016.

Name	Annual Amount	Account #	December Payment
Katrina Maddox	\$7,131.32	15-000-291-290-01-JFS	\$1,782.82
Krystle Mullen	\$10,697.00	15-000-291-290-01-JFS	\$5,348.50
Jeffrey Sanders	\$7,131.32	15-000-291-290-02-SMS	\$1,782.82

2. Board to approve the following Winter 2015-2016 Support Staff:

Event Staff HS	As Needed	\$34/game	Jacquelyn Thompson
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3. Board to approve the following 2014-2015 membership reimbursement:

NJPSA

Syeda Woods	\$950	Pamela Thomas	\$820	Will Allen	\$820
John Mulhorn	\$820	David Suiter	\$82	Darryl Roberts	\$820
Jennifer Pell	\$820	Sharen Cline	\$820	Michele Beach	\$820
Pascale DeVilme	\$820	Linda DelRossi	\$820		

Miscellaneous

Shaun Brauer	MENC Music Educators	\$122
Jane Luzzo	NAEYC National Assoc. for the Education of Young Children	\$ 66
Sharen Cline	NAEYC National Assoc. for the Education of Young Children	\$110
Barry Weiss	Boiler License	\$ 80
Loretta Zink	NJ Association of School Librarians	\$ 65
Karen Pastor	Professional Association in Education	\$107
Carla Kelley	International Literacy Association	\$ 39
Linda Barbara	International Reading Association	\$ 59
Bruce Ferguson	National Science Teachers Association	\$ 69
	American Chemical Society	\$213

4. Board to approve for the following employee's tuition reimbursement for the Spring/ Summer Semester.

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Dale Primas-Garner \$3,888.00

Robin Winrow \$ 927.35

5. Board to approve the salary increases for the Non-Unit Staff for the 2015-2016, 2016-2017 and the 2017-2018 school years as follows:

Additional agreement: When July 4th falls on a Friday or weekend it will be recognized for those days only. Not the following Monday.

NON-UNIT STAFF			2% Increase	3% Increase	2% Increase		
Name		Job Title	15-16 Salary	16-17 Salary	17-18 Salary	Stipend	*Executive Salary
Bacon	John	Truancy Officer	52,346	53,916	54,994		Stipend
Jones	Linda	Treasurer	3,835	3,950	4,029		
Shimp	Jennifer	District Accountant	61,734	63,586	64,858		Homeless 2,000
Struss	Donna	Secretary for Board Secretary	41,016	42,246	43,091	\$612	
Trout	Jacalyn	Secretary for Superintendent	46,610	48,008	48,968	\$1,209	SEMI 3,000
Winrow	Robin	Payroll Accountant	51,527	53,073	54,134		
Garner	Dale	Transition Coach	62,303	64,172	65,455		
Keen	Dave	Tech. Coordinator	94,458	97,292	99,238		
Sumiel	Keith	Supervisor of Custodians	46,179	47,564	48,515		
Jetter	Ina	Dir. SBYS	68,555	70,612	72,024		
Wright	Montrey	Support	40,800	42,024	42,864		
Pitts	Theresa	Secretary	37,685	38,816	39,592		
Carpo	Robert	Information Tech.	39,350	40,531	41,342		
Smith	Cameron	Family Coach Specialist	62,198	64,064	65,345		
Cuprak	Christopher	Information Tech.	69,308	71,387	72,815		

6. Board to approve the Tentative Agreement between the Salem City School District BOE and the Salem City Association of School Administrators (SCASA): Pending Ratification.

Increases as follows:

School Year	2015-2016	2.00% (with retro)
	2016-2017	2.96%
	2017-2018	2.04%

Motion approved by roll call vote of 9-0-1; Ayes: Adams, Colon, Holden, Hoolahan, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: LeFlore

Miscellaneous:

Motion (Colon/Hoolahan) Board to Approve: **#8-E-5/DIST**

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Unpaid Leave	Extended Leave	Return Date
DC	Medical	11/23/15 01/15/16	11/23/15 01/15/16	7 wks	N/A	N/A	34 days	N/A	N/A	01/08/16

Motion unanimously approved

Curriculum /Professional Development

Motion (Colon/Hoolahan) Board to Approve: **#11-6/DIST**

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Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Mark Anderson Deanna Livingston	JFA	Ms. Woods	2016 Conference for NJ Kindergarten Teachers	2/23/16	Atlantic City, NJ	\$242.00 \$242.00
Adam Pszwaro	SMS	Mrs. DeVilme	Salem County School Counselors Association Meeting	12/18/15	Rowan College at Gloucester County	-0- 0-
Paul Bartholomew John Mulhorn	SHS	John Mulhorn	Project Lead the Way Conference	1/13/16	Rowan University	-0- 0-
Melissa McLaughlin	JFA	Ms. Woods	SPARK ABC's Training	1/29/16	Rutgers Coop. Extension Clayton NJ	-0- -0-
Joseph Cole	DO	Deborah Piccirillo	Boiler Operation-Low Pressure Course	1/7/16	Holiday Inn Bridgeport, NJ	-0- -0-

2. Board to approve the following Field Experience Request at John Fenwick Academy:

Student Name	School	Report Time	Cooperating Teacher
Ms. Jimenez	JFA	70 hrs	Mr. Anderson and Ms. Wright

All hours for this request will be done during after school hours - Per Ms. Woods

Motion unanimously approved

Facilities Request

Motion (Colon\Hoolahan) Board to Approve: **#12-6/DIST**

Organization	Use	Date	Time	Charge
Mt. Pisgah Church	Kitchen Cafeteria SHS	1/16/16 Set up 1/18/16 Event	10 am-12pm 8AM-11:30AM	Rental \$
				Custodial \$350.00
				Total \$350.00
Salem Midget Football Kids Pageant	Auditorium	3/19/2016	12PM-5PM	Rental \$450.00
				Custodial \$200.00
				Total \$650.00
Salem Midget Football Chinese Auction	Cafeteria	3/18/2016	5PM-9PM	Rental \$100.00
				Custodial \$ 75.00
				Total \$175.00
Salem Midget Football Sports Banquet	Cafeteria	2/13/2016	12PM-5PM	Rental \$100.00
				Custodial \$150.00
				Total \$250.00
Mannington School Holiday Program	Auditorium	12/16/2015	8AM-9PM Rehearsal & Program	Rental \$Waived
				Custodial \$
				Total \$

Motion unanimously approved

Monthly Reports

Motion (Colon\Hoolahan) Board to Approve: **#13-6/DIST**

Motion unanimously approved

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Policy/Job Descriptions

Motion (Colon\Hoolahan) Board to Approve: **#14-6/DIST (Exhibit B)**

1. Board to approve the 2nd Reading and Adoption of the following board policy(s).
This address the Corrective Action Plan Federal Audit finding.
3335 Business & Non-Instructional Operations
2. Board to approve the Salem City Board of Education meetings for 2016, meetings will be held the 2nd of Wednesday of the month, unless otherwise noted and will take place the Salem High School Library at 6:00 pm.

Wednesday January 6, 2016* Reorganization

Wednesday February 10, 2016

Wednesday March 9, 2016

Wednesday April 13, 2016

Wednesday May 4, 2016* Public Hearing

Wednesday June 8, 2016

Wednesday July 13, 2016

Wednesday August 10, 2016

Wednesday September 14, 2016

Wednesday October 12, 2016

Wednesday November 9, 2016

Wednesday December 14, 2016

* 1st Wednesday of the month

Motion approved by roll call vote of 10-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0

EXECUTIVE SESSION

Motion (Adams\Colon) Board to adopt the following Resolution to go into executive session at 7:07p.m.

Motion unanimously approved

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is: Personnel.

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (Colon\Hoolahan) Board to return to open session at 8:43 p.m.

Motion unanimously approved

Minutes December 9, 2015

NEW BUSINESS:

Motion (Colon\Hoolahan) Board to Approve:

Board to approve to suspend Keith Sumiel without pay,

Motion approved by roll call vote of 10-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0

ADJOURNMENT

Motion (Colon\Hoolahan) Board to adjourn the December 9, 2015 meeting of the Salem City Board of Education at 8:45 p.m.

Deborah A. Piccirillo

School Business Administrator/Board Secretary

DAP/ds

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5 th Annual Boys to Men Conference Montclair University Montclair NJ 7:00 am – 4:00 pm	March 18, 2015 35 students	Mr. Bacon, Mr. Hunt, Mr. Smith, Mr. Wright 1 bus (double)
Costs	Bus: \$484.92	15-000-270-512-03-SHS

2. Board to approve a Winter Cheerleading camp to be conducted by the A & R Instruction at a cost of \$1575 to be held on December 5, 12 and 13, 2015. Account # 15-402-100-500-03-ATH

Motion unanimously approved (LeFlore abstained)

Home Instruction: In/ Out of District/Residential

Motion (Colon\Hoolahan) Board to Approve: **#7-C-6/DIST**

1. Board to approve the following out of district students:

Student ID	Health Care/Teacher	Costs (Prorated)	Dates	Account #
01170056	Transition Program Brookfield School	\$29.00 hour	10/15/2015	11-150-100-320-00-BUS
01290088	A Step Ahead	\$29.00/hr 10 hrs/wk	11/12/2015	11-150-100-101-00-BUS
7525980954	SCSSSD Alternative School	\$18,000.00	11/18/15- 6/30/16	11-000-100-563-00-BUS
5013567974	Hampton Academy	\$46,868.00	12/3/15 6/30/16	11-000-100-566 -00-BUS
9304296991	SCSSSD Upper Pittsgrove ASD Program	\$39,202.00	12/8/15 6/30/16	11-000-100-565-00-BUS
7900152657	Creative Achievement	\$47,700.00	12/11/15 6/30/16	11-000-100-566-00-BUS

Motion unanimously approved

STUDENT MATTERS Non HIGH SCHOOL

Motion (Colon\Hoolahan) Board to Approve: **#4-A-6/NHS**

1. Board to approve the following field trips for Salem Middle School:

Sheraton University City Hotel MS Student Leadership Institute Phila., PA	December 3, 2015 10 students	Mr. Pszwaro, Ms. Stanton, Intern 1 bus
Costs	Bus: \$208.87	

Motion unanimously approved

Miscellaneous

Motion (Colon\Hoolahan) Board to Approve: **#7-A-6/NHS**

1. Board to approve for NM daughter of Mrs. Katrina Maddox a Kindergarten Para-Professional at John Fenwick Academy to attend JFA Pre-School Program for the remainder of the 2015-2016 school year.

Motion unanimously approved

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PERSONNEL DIST/ HIGH SCHOOL

Employment

Motion (Colon\Hoolahan) Board to Approve: **#8-C-6/HS**

1. Board to approve the following Substitute(s) (returning) for 15-16 SY

Tatiana Paris	Sub Cert
Daniel Schiavo	CE Elementary K-6
Megan Reino	Standard TOH
Anna Poliski	Sub Cert
Jancy Pitts	Pre School Grade 3 standard

2. Board to approve the employment of Harold O'Neil, Jr. as Interim School Business Administrator for the Salem City School District. Start date will be December 10, 2015 at a per diem rate of \$500 per day.

Motion approved by roll call vote of 10-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0

PERSONNEL Non-High School

Financial Request:

Motion (Colon\Hoolahan) Board to Approve: **#8-D-6/HS**

1. Board to approve the additional health waivers for 2015-2016.

Name	Annual Amount	Account #	December Payment
Katrina Maddox	\$7,131.32	15-000-291-290-01-JFS	\$1,782.82
Krystle Mullen	\$10,697.00	15-000-291-290-01-JFS	\$5,348.50
Jeffrey Sanders	\$7,131.32	15-000-291-290-02-SMS	\$1,782.82

2. Board to approve the following Winter 2015-2016 Support Staff:

Event Staff HS	As Needed	\$34/game	Jacquelyn Thompson
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3. Board to approve the following 2014-2015 membership reimbursement:

NJPSA

Syeda Woods	\$950	Pamela Thomas	\$820	Will Allen	\$820
John Mulhorn	\$820	David Suiter	\$82	Darryl Roberts	\$820
Jennifer Pell	\$820	Sharen Cline	\$820	Michele Beach	\$820
Pascale DeVilme	\$820	Linda DelRossi	\$820		

Miscellaneous

Shaun Brauer	MENC Music Educators	\$122
Jane Luzzo	NAEYC National Assoc. for the Education of Young Children	\$ 66
Sharen Cline	NAEYC National Assoc. for the Education of Young Children	\$110
Barry Weiss	Boiler License	\$ 80
Loretta Zink	NJ Association of School Librarians	\$ 65
Karen Pastor	Professional Association in Education	\$107
Carla Kelley	International Literacy Association	\$ 39
Linda Barbara	International Reading Association	\$ 59
Bruce Ferguson	National Science Teachers Association	\$ 69
	American Chemical Society	\$213

4. Board to approve for the following employee's tuition reimbursement for the Spring/ Summer Semester.

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Dale Primas-Garner \$3,888.00

Robin Winrow \$ 927.35

5. Board to approve the salary increases for the Non-Unit Staff for the 2015-2016, 2016-2017 and the 2017-2018 school years as follows:

Additional agreement: When July 4th falls on a Friday or weekend it will be recognized for those days only. Not the following Monday.

NON-UNIT STAFF			2% Increase	3% Increase	2% Increase		
Name		Job Title	15-16 Salary	16-17 Salary	17-18 Salary	Stipend	*Executive Salary
Bacon	John	Truancy Officer	52,346	53,916	54,994		Stipend
Jones	Linda	Treasurer	3,835	3,950	4,029		
Shimp	Jennifer	District Accountant	61,734	63,586	64,858		Homeless 2,000
Struss	Donna	Secretary for Board Secretary	41,016	42,246	43,091	\$612	
Trout	Jacalyn	Secretary for Superintendent	46,610	48,008	48,968	\$1,209	SEMI 3,000
Winrow	Robin	Payroll Accountant	51,527	53,073	54,134		
Garner	Dale	Transition Coach	62,303	64,172	65,455		
Keen	Dave	Tech. Coordinator	94,458	97,292	99,238		
Sumiel	Keith	Supervisor of Custodians	46,179	47,564	48,515		
Jetter	Ina	Dir. SBYS	68,555	70,612	72,024		
Wright	Montrey	Support	40,800	42,024	42,864		
Pitts	Theresa	Secretary	37,685	38,816	39,592		
Carpo	Robert	Information Tech.	39,350	40,531	41,342		
Smith	Cameron	Family Coach Specialist	62,198	64,064	65,345		
Cuprak	Christopher	Information Tech.	69,308	71,387	72,815		

6. Board to approve the Tentative Agreement between the Salem City School District BOE and the Salem City Association of School Administrators (SCASA): Pending Ratification.

Increases as follows:

School Year	2015-2016	2.00% (with retro)
	2016-2017	2.96%
	2017-2018	2.04%

Motion approved by roll call vote of 9-0-1; Ayes: Adams, Colon, Holden, Hoolahan, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: LeFlore

Miscellaneous:

Motion (Colon\Hoolahan) Board to Approve: **#8-E-5/DIST**

Leave of Absence	Type of Leave	Leave Request	Fed/Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Unpaid Leave	Extended Leave	Return Date
DC	Medical	11/23/15 01/15/16	11/23/15 01/15/16	7 wks	N/A	N/A	34 days	N/A	N/A	01/08/16

Motion unanimously approved

Curriculum /Professional Development

Motion (Colon\Hoolahan) Board to Approve: **#11-6/DIST**

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Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Mark Anderson Deanna Livingston	JFA	Ms. Woods	2016 Conference for NJ Kindergarten Teachers	2/23/16	Atlantic City, NJ	\$242.00 \$242.00
Adam Pszwaro	SMS	Mrs. DeVilme	Salem County School Counselors Association Meeting	12/18/15	Rowan College at Gloucester County	-0- 0-
Paul Bartholomew John Mulhorn	SHS	John Mulhorn	Project Lead the Way Conference	1/13/16	Rowan University	-0- 0-
Melissa McLaughlin	JFA	Ms. Woods	SPARK ABC's Training	1/29/16	Rutgers Coop. Extension Clayton NJ	-0- -0-
Joseph Cole	DO	Deborah Piccirillo	Boiler Operation-Low Pressure Course	1/7/16	Holiday Inn Bridgeport, NJ	-0- -0-

2. Board to approve the following Field Experience Request at John Fenwick Academy:

Student Name	School	Report Time	Cooperating Teacher
Ms. Jimenez	JFA	70 hrs	Mr. Anderson and Ms. Wright

All hours for this request will be done during after school hours - Per Ms. Woods

Motion unanimously approved

Facilities Request

Motion (Colon\Hoolahan) Board to Approve: **#12-6/DIST**

Organization	Use	Date	Time	Charge
Mt. Pisgah Church	Kitchen Cafeteria SHS	1/16/16 Set up 1/18/16 Event	10 am-12pm 8AM-11:30AM	Rental \$
				Custodial \$350.00
				Total \$350.00
Salem Midget Football Kids Pageant	Auditorium	3/19/2016	12PM-5PM	Rental \$450.00
				Custodial \$200.00
				Total \$650.00
Salem Midget Football Chinese Auction	Cafeteria	3/18/2016	5PM-9PM	Rental \$100.00
				Custodial \$ 75.00
				Total \$175.00
Salem Midget Football Sports Banquet	Cafeteria	2/13/2016	12PM-5PM	Rental \$100.00
				Custodial \$150.00
				Total \$250.00
Mannington School Holiday Program	Auditorium	12/16/2015	8AM-9PM Rehearsal & Program	Rental \$Waived
				Custodial \$
				Total \$

Motion unanimously approved

Monthly Reports

Motion (Colon\Hoolahan) Board to Approve: **#13-6/DIST**

Motion unanimously approved

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Policy/Job Descriptions

Motion (Colon\Hoolahan) Board to Approve: **#14-6/DIST (Exhibit B)**

1. Board to approve the 2nd Reading and Adoption of the following board policy(s).
This address the Corrective Action Plan Federal Audit finding.
3335 Business & Non-Instructional Operations
2. Board to approve the Salem City Board of Education meetings for 2016, meetings will be held the 2nd of Wednesday of the month, unless otherwise noted and will take place the Salem High School Library at 6:00 pm.

Wednesday January 6, 2016* Reorganization

Wednesday February 10, 2016

Wednesday March 9, 2016

Wednesday April 13, 2016

Wednesday May 4, 2016* Public Hearing

Wednesday June 8, 2016

Wednesday July 13, 2016

Wednesday August 10, 2016

Wednesday September 14, 2016

Wednesday October 12, 2016

Wednesday November 9, 2016

Wednesday December 14, 2016

* 1st Wednesday of the month

Motion approved by roll call vote of 10-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0

EXECUTIVE SESSION

Motion (Adams\Colon) Board to adopt the following Resolution to go into executive session at 7:07p.m.

Motion unanimously approved

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is: Personnel.

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (Colon\Hoolahan) Board to return to open session at 8:43 p.m.

Motion unanimously approved

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NEW BUSINESS:

Motion (Colon\Hoolahan) Board to Approve:

Board to approve to suspend Keith Sumiel without pay,

Motion approved by roll call vote of 10-0-0; Ayes: Adams, Colon, Holden, Hoolahan, LeFlore, Moore, Tatem, Walsh, Watson, and Groce. Nays: 0 Abstain: 0

ADJOURNMENT

Motion (Colon\Hoolahan) Board to adjourn the December 9, 2015 meeting of the Salem City Board of Education at 8:45 p.m.

Deborah A. Piccirillo
School Business Administrator/Board Secretary
DAP/ds